

NSSF Hunting Heritage Trust Grant Program

Grant Proposal Outline

Please complete all the fields in the application link provided on this webpage:

<https://www.nssf.org/grants/nssf-hht-grant-program/>

To assist you in formulating your proposal, included below is an outline of what to expect in the online application.

Executive Summary:

Title: A short descriptive name of the proposed project.

Applicant's Name & Contact Information: Identify the name of the party applying for the grant. Also, please identify one individual in the applicant's organization to whom all correspondence regarding this grant should be sent. *Please include name, title, address, telephone and fax numbers and e-mail address.*

Funding Requested: Total request of funds.

Objective: Provide a concise statement of the purpose(s) of the project in quantified and measurable terms.

Summary Statement: A 400-word or less summary describing how and why the expected results of the project will meet the purpose of the R3 Partnership Grant Program through the non-governmental organizations methodologies and evaluation.

Narrative:

1. **Mission, goals and objectives:** The proposal should clearly state a defined mission, goals and objectives related to emphasizing and supporting

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initiatives to provide shooting sports opportunities and hunting opportunities with focusing on increasing engagement among new and past participants. Your program also should reflect goals set by your organization.

a. Mission: Why is this program in existence or why should it be created? What is it trying to do? A mission statement offers a broad explanation about what this program should contribute.

b. Goals: Why are you doing this program? Goals define how the program will help achieve a broader mission.

c. Objectives: What specifically do you want to accomplish? Objectives must be measurable, and generally - although not always - set up on a relatively short time frame.

2. **Approach:** Describe the process to be followed to meet project objectives including:

a. A description of techniques and methods to be used.

b. A description of how the applicant will monitor project progress.

c. A description of how the applicant will measure project progress in achieving objectives.

3. **Project Time Schedule:**

a. Identify key milestones of the project and provide the dates that they will be achieved during each quarter of the Grant Program. Remember that all projects must be completed by February 9, 2026.

4. **Evaluation component to measure effectiveness:** Your evaluation should include the following considerations, when possible. Evaluations should:

a. Be based on program goals and objectives (Don't measure outputs or outcomes that you were not specifically trying to achieve.)

b. Identify simple program outputs such as numbers of participants and feedback.

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6. Outline involvement of stakeholders whenever possible: Partners and stakeholders can be key to program development, from initial planning to evaluation. Use them whenever possible. Successful programs bring a coalition of stakeholders together to design, implement and evaluate a program that meets their mutual needs. Stakeholders have some interest in the program being developed. They care about the program and are willing to commit to it.

****Diverse stakeholders** lend a variety of perspectives to the program, helping shape the focus and audience for maximum benefit. Their participation also helps achieve buy-in early in the process, so the program is more likely to be used. During evaluation, stakeholders can offer input about what information to gather, how to gather it, and how to share it with important audiences.